



MAXINE GOODMAN LEVIN COLLEGE OF URBAN AFFAIRS
NEIGHBORHOOD DEVELOPMENT INTERNSHIP PROGRAM

2008-2009

The Maxine Goodman Levin College of Urban Affairs offers undergraduate students (Juniors and Seniors) who are enrolled in the Levin College a **PAID** internship for an academic year. The internship provides the student the opportunity to work in a neighborhood-based organization, assisting with the organization's projects and activities.

The Undergraduate Internship in Neighborhood Development has the following components:

- Students select up to three (3) desired internships for their placement from a list of community development corporations and other neighborhood-based organizations, based on interest in the organization and the description of the internship included in the agency application.
- Students interview at selected organizations. Both students and organizations will indicate their preference for the placement. The Internship Coordinator in the Levin College will match students with organizations in order to provide the best placement and the greatest number of internships.
- The internship is for an academic year. Selected individuals will receive \$8.00 per hour for up to 20 hours per week for two (2) semesters. Work-study students are eligible for the internships.
- A list of assigned duties will be agreed upon and a learning contract signed by the student, the supervisor, and the Internship Coordinator at the commencement of the internship.
- The organization is responsible for supervising the intern. The Internship Coordinator will make periodic site visits, review evaluations, and assist the student to access resources at the College.
- Student interns are required to participate in an intern orientation and complete midterm and final evaluations including a summary of their activities.
- The internship may be taken for up to eight (8) credit hours. To receive credit, students must register for UST 490 and work with a faculty advisor. A paper which relates the student's prior course work to the internship experience is required.

Applications and a resumé should be submitted by Friday, August 29, 2008.

For information and an application, contact Rachel Singer, 216-687-2388, Urban Affairs Room 134, or e-mail r.g.singer88@csuohio.edu. Please return applications by Friday, August 29th to:

Rachel Singer
Internship Coordinator
Maxine Goodman Levin College of Urban Affairs, Room 134
Cleveland State University